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SHELTER ISLAND PUBLIC LIBRARY *Serving the Shelter Island Community Since 1885*

**Shelter Island Public Library
Board of Trustees Meeting
February 10, 2020
Minutes of the Meeting**

Dave Roggie called the meeting to order at 7:04pm.

Board Members Present: Dave Roggie, Linda Kraus, Bill Martens, Judy Hole-Suratt, Julia Brennan, Mary Faith Westervelt, Tom Hashagen, Jody Geist, Jo-Ann Robotti, Barbara Groves, Phyllis Gates,
Also Attending: Terry Lucas

Secretary's Report: The minutes of the January 13, 2020 meeting prepared and distributed in advance were approved. A motion to approve the minutes was made by Judy Hole-Suratt, seconded by Bill Martens. Unanimously approved.

Public Expression: None

Correspondence: Terry Lucas reported the library has been officially certified as a Green Business by the Green Business Partnership and read the letter awarding that certification. Thanks to all for their participation.

Treasurer's Report: Bill Martens delivered the Treasurer's report. The previously distributed warrant report was reviewed and a few items explained. The profit and loss statements were presented, reviewed and a few items explained. Bill also reviewed Shelter Island Library Investment Committee Meeting report from February 5, 2020. A written summary of the meeting was distributed to the board.

Tom Hashagen moved to accept the warrant report, investment report and profit and loss statements. Phyllis Gates seconded. Unanimously approved.

Friends of the Library: A written report from the Friends was distributed and explained by Terry Lucas.

Facilities and Technology: Julia Brennan and Tom Hashagen will be scheduling a walk around the library with Don Dunning to determine the status of the facility.

Special Events: Jody Geist continues to work on the Book and Author Luncheon. Suggestions of authors are welcome. The luncheon will be on a Saturday or Sunday in June.

Nominating Committee: Jo-Ann Robotti discussed potential candidates for the Board of Trustee.

Planning Committee: Julia Brennan reported we should be receiving feedback from Beatty Harvey Coco in a few weeks.

Directors Report: The director's report was previously prepared and distributed. A few items were reviewed by Terry Lucas. Terry reported Jeremy is designing a new library website and is using Square Space to design it.

Terry discussed the Interdisciplinary Team that has formed here on Shelter Island to address community needs.

New Business: Dave Roggie distributed the Board of Trustee Committee List. Jo-Ann Robotti suggested adding Archer Brown to the Planning Committee. All present agreed that Archer Brown would be a good addition. Jo-Ann will follow up with Archer.

Phyllis Gates and Jo-Ann Robotti are to be added as signatories for bank accounts. Currently Mary Faith Westervelt, Bill Martens, and Dave Roggie are the signatories,

Phyllis Gates requested the Board of Trustee members update their bio's as needed.

Old Business: None

Meeting adjournment at 7:50pm

Respectfully submitted,

Linda Kraus
Secretary