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SHELTER ISLAND PUBLIC LIBRARY *Serving the Shelter Island Community Since 1885*

**SHELTER ISLAND PUBLIC LIBRARY SOCIETY
BOARD OF TRUSTEES MEETING
October 21, 2019
MINUTES OF THE MEETING**

BOARD MEMBERS PRESENT: Dave Roggie, Don Dunning, Bill Martens, Judy Hole-Surratt, Mary-Faith Westervelt, and Jody Geist
Excused: Brett James, Tom Hashagen, Julia Brennan and Linda Kraus

ALSO ATTENDING: Terry Lucas, Library Director

President Dave Roggie called the meeting to order at 7:03pm

SECRETARY'S REPORT: The minutes of the September 9, 2019 meeting, prepared and distributed in advance, were approved unanimously.

Bill Martens introduced Jill Bobigan to the board. Ms. Bobigan handles the Patterson account for the Library. The library is entitled to the interest and dividends from this account but the principal must remain intact. Ms. Bobigan presented the Client Review as of September 6, 2019. The review was explained and discussed. All agreed Ms. Bobigan was doing a fine job managing the account.

Ms. Bobigan was thanked for her attendance and then left the meeting.

PUBLIC EXPRESSION: No members of the public were present.

CORRESPONDENCE: Two letters thanking the library were read.

TREASURER'S REPORT:

Bill Martens delivered the treasurer's report. The previously distributed warrant report was reviewed and a few items explained.

The Profit and Loss statements were presented, reviewed, and a few items explained.

Judy Hole-Suratt made a motion to approve the Treasurer's report. Seconded by Mary-Faith Westervelt. Unanimously approved.

FRIENDS OF THE SHELTER ISLAND LIBRARY REPORT:

A written report from the Friends was distributed and reviewed by Terry Lucas. Terry reported the Friends will install the new shed before the end of the month. The Friends are planning the Turkey Plunge.

FACILITIES COMMITTEE:

Don Dunning reported that a large tree limb fell during the storm and the entire tree had to be removed by Fred Hyatt. Another tree will likely need removing in the coming year.

PLANNING COMMITTEE:

Julia Brennan reported the statement of work has been submitted to the two architects and responses have been received. A recommendation for an architect should come from the committee by the next board meeting.

DIRECTORS REPORT:

Terry reported interviewing for new Youth Services librarian. The Spooky Walk will be held on October 31st. A small party for Anthony Zutter will be held on October 29th.

NEW BUSINESS:

The Board approved the budget for Laura Dickerson and Terry Lucas to attend the PLA conference in Nashville next February.

The Board discussed what action to take with respect to the MacMillan embargo of new eBooks. It was agreed that Terry would propose a resolution or other formal action to present at the next meeting.

The Annual Meeting and the Volunteer Appreciation Party will be held on January 25th.

The Nominating Committee will consist of Dave Roggie and Brett James to fill the Board Seat to become vacant in January.

OLD BUSINESS:

Trustee replacements – Jo-Ann Robotti was chosen by unanimous vote of the Board to fill Peter Farrar's term as Trustee.

The Board adjourned for executive session to discuss a personnel matter. Upon calling the meeting to order again, the Board voted to approve additional vacation days for the Library Director.

ADJOURNMENT:

The meeting was adjourned at 8:25pm

Respectfully submitted by Jody Geist, Trustee