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SHELTER ISLAND PUBLIC LIBRARY *Serving the Shelter Island Community Since 1885*

**SHELTER ISLAND PUBLIC LIBRARY SOCIETY
BOARD OF TRUSTEES MEETING
June 13, 2016**

MINUTES OF MEETING

Board members present: Jo-Ann Robotti, Don Dunning, Dave Roggie, Paul Mobius, Tom Hashagen, Cori Cass, Mike Bebon, Charlie Weiner, Bill Martens, Mary Faith Westervelt, Peter Ferrar, Jody Geist

Board members excused: Phyllis Gates

Also attending: Terry Lucas, Library Director

President Jo-An Robotti called the meeting to order at 7:02 pm

Secretary's Report:

The minutes of the May 9, 2016 meeting, prepared by the Secretary and distributed in advance, were approved unanimously.

Public Expression: No members of the public were in attendance.

Correspondence: None

Treasurer's Report

The previously distributed Warrant Report, the Income Statement, and the Income Statement–Capital Endowment reports were presented. A detailed analysis of the results was provided by the Treasurer indicating the spending range of the warrants was in the normal range, but slightly higher due to two annual payments made. It was noted that a payment for the construction project will be reimbursed from the construction account. The two transfers to capital approved last month were made. Overall, financial performance to date was favorable. The Capital statement was missing G. Patterson transfers; this will be checked. The three reports were unanimously approved.

Investment Report

Due to a lack of attractive investment opportunities in the bond market, \$200,000 was invested in Bank certificates of deposit. A balance of \$250,000 remains in cash.

Friends of the Shelter Island Library Report

With no one in attendance from Friends, Terry Lucas reported that they had added some new members and amended their By-Laws, which are pending approval. She reviewed their planned activities for the remainder of the year. Friends agreed to cover the cost of the tent rental for Tent Week at a cost of \$1,200.

Facilities Committee Report

The Committee Chair reported that was an issue with the handicapped ramp portion of the Front Entry project. The slope, as designed, does not conform to the Building Code. The ramp has been redesigned, but an issue remains with the 90 degree bend. Don Dunning will bring the Architect and Contractor together to resolve. There will be an additional cost for the new ramp design and extended railing and a firm estimate has been requested from the contractor. Once a final cost is agreed upon, the Board will have to vote on adding the additional funds.

Book and Author

The Book and Author Luncheon was held on Sunday, June 12th at the Pridwin Hotel. Thanks to Brenda Bergman for volunteering to coordinate the event. Gail Sheehy, author of "Passages" presented. Attendance, at 64 people, was down from prior years. Potential changes for next year's event were discussed to increase attendance.

Director's Report

A comprehensive report summarizing recent activities was provided in advance. The Library will have two summer interns. They will start July 1st. Terry attended a Leadership and Management Course, reported that it was valuable and that she had brought back much material that would be helpful in developing Library policies and procedures. A historic letter from Bess Truman thanking a former Library patron for the gift of a hat was found in the Library's files. An event is being planned to display the letter after which it will be donated to the Truman Library.

The Board voted unanimously to approve exceeding the tax cap.

Old Business:

None

New Business:

Jo-Ann Robotti noted that she will reach her term limit this Fall as a Board member. A new President will be needed. An Interim Nominating Committee was appointed to conduct the search. Members are Don Dunning and Mary-Faith Westervelt. The new President will come from the present Board membership. The Committee will meet next week and asked interested Board members to contact them.

Additional support is needed to complete the effort to reorganize books. Terry will report back status at a future meeting.

Terry briefed on the Great Discussions program. The first session was highly successful with 38 people attending.

Adjournment

There being no further business and no public expression, the Board voted unanimously to adjourn at 8:12 pm.

Submitted by: Michael J. Bebon, Secretary