

**Shelter Island Public Library Society - Draft
Board of Trustees Meeting
March 18, 2024
Minutes of the Meeting**

Henry Fayne called the meeting to order at 5:00 pm.

Members Present:

Susan Binder, Henry Fayne, Don Dunning, Tom Hashagen, Don Regan, Tim Sheehan, Karyn Greenwald

Members Absent or Excused:

Jo-Ann Robotti, Linda Kraus, Jody Geist, Marianne Carey, Archer Brown,

Also Attending:

Terry Lucas

Secretary's Report:

Don Regan moved to approve the minutes of the meeting held on February 12, 2024. Karyn Greenwald seconded. All in favor, unanimously approved.

Public Expression:

None

Correspondence:

None

Treasurer's Report:

Treasurer Don Regan delivered the report; the Warrant Report and Budget vs Actual statements were reviewed with a few items explained. Mr. Regan also observed that the Patterson Fund balance has positively increased in the past months.

A motion to accept the reports was made (Susan Binder) and seconded (Don Dunning). All in favor, unanimously approved.

Friends Report:

Director Terry Lucas noted that the Friends are working closely with the fundraising committee. Among the possibilities for contributions is the array of EV charging stations built into the design of the new project. A discussion about other projects the Friends could finance ensued. Terry will speak with new Friends Chairperson, Ed Brennan.

Directors Report:

Terry reported that she has accepted, with regret, Jessica Montgomery's resignation from the Programming post, as Jessica will be taking a full time job with the Town of Shelter Island. In the wings however, is yet another member of the Larsen family, Liz, who is currently finishing her work for a Masters in creative writing.

Facilities Report:

Don Dunning stated that he has spoken with Fred Hyatt about removing trees north of the back driveway in preparation for construction. He recommends Mr. Hyatt due to his previous work for the library, which he has generously discounted.

Development and Special Events Committee Report:

Susan Binder reported that things are going smoothly in preparation for the June 22 fundraiser at Ward's Point. There was a discussion about "naming" opportunities and it was generally agreed that there will be a section of an interior wall with plaques for donors, as well as naming opportunities for certain rooms.

New Business:

Four items were discussed for approval:

- a) NYS Annual Report
- b) Cassone Trailer Quote (dated attached to Board packet)
- c) Callahead Quote (
- d) National Library Relocations Quote

It was regularly moved (Susan Binder) and seconded (Karyn Greenwald) to approve the NYS report. All in favor, approval unanimous.

Don Regan and Susan Binder moved and seconded, respectively, to approve the three proposals in accordance with documentation presented with the board packet. All in favor, approval unanimous.

It was also regularly moved (Susan Binder) and seconded (Karyn Greenwald) that Terry handle the reassignment of personnel to cover Jessica Montgomery's departure. All in favor, approval unanimous.

Old Business

Expansion and Renovation Update:

Relocation - Terry reported that the trailers will arrive mid-June and the relocation will begin the last week of June. The books must be moved and the library completely vacated no later than the week of July 8. Groundbreaking slated for 8/1/2024.

A discussion ensued as to the possibility of a yard sale to move items that will no longer be needed or will not fit into the new project. Susan Binder opined that some of the Waldner sculptures/artwork might be able to be auctioned off at the 6/22 fundraiser, to which there was favorable reaction.

Terry reported that the DASNY bond is slated for closing 8/1/2024. The kickoff call with DASNY will occur shortly.

There was also discussion as to getting volunteers to help move. Tom Hashagen and Don Dunning will speak to Bucks GM Brian Cass to see about enlisting the ball team to help, as community service is one of the requirements for participation in the league. Further discussion covered the logistical sequence for the changing over of utilities (electric, water, heat etc.) emphasizing the importance of "time cushions" to deal with unforeseen circumstances.

With respect to the Communication Plan, Karyn Greenwald and Jody Geist will write one or more articles for the Reporter to keep the public in the loop as to the timeline.

The project is estimated to be completed in fourteen to eighteen months.

Trustee Open Position

There was discussion about filling the open trustee position or possibly making a change to the bylaws to allow for fewer trustees.

A motion to adjourn (Susan Binder) was made and Henry Fayne declared the meeting adjourned at 6:01.

Respectfully submitted, Tom Hashagen (for Secretary Linda Kraus)
3/19/24