



37 North Ferry Road
PO Box 2016
Shelter Island, NY 11964
631-749-0042

SHELTER ISLAND PUBLIC LIBRARY *Serving the Shelter Island Community Since 1885*

**Shelter Island Public Library Society-Draft
Board of Trustees Meeting
February 12, 2024
Minutes of the Meeting**

Henry Fayne called the meeting to order at 5pm.

Members Present:

Susan Binder, Henry Fayne, Jo-Ann Robotti, Don Dunning, Tom Hashagen, Don Regan, Tim Sheehan, Archer Brown, Marianne Carey, Jody Geist, Karyn Greenwald

Also Attending:

Terry Lucas in person. Linda Kraus, Gary Gonzalez, Eoin Costello, Chris Sepp on Zoom

Secretary's Report:

Susan Binder moved to approve the minutes of the meeting held on January 22, 2024. Seconded by Don Dunning. All in favor. Unanimously approved.

Public Expression:

None

Correspondence:

Terry Lucas read a letter of thanks from Robin Martin

Renovation and Expansion

Henry Fayne introduced the new Park East team of Gary Gonzalez and Eoin Costello to the Board. Chris Sepp shared the newly developed interior and exterior plans. Henry Fayne, Jo-Ann Robotti, Don Dunning and Terry Lucas went to the office of BHC to review possible finishes for the interior. The plans have changed to include a new staircase and elevator and an increase in the size of the multi-purpose room to include room for 152 seats. Chris discussed the inspiration for the interior design including the J.M. Barrie's NeverLand and the old Manhasset Hotel.

At the end of the presentation, the representatives from BHC and Park East and Linda Kraus left the meeting.

It was agreed to move the discussion of the renovation under old business to this part of the meeting.

It is currently the plan to move to trailers on the Bateman lot at the end of June and to move the library into the trailer by mid-July. This should save money and four to six months of construction.

Henry Fayne discussed creating a communication plan to let the community know about the building process and our fundraising effort. It was suggested that the Reporter might be interested in writing an article about where we are in the process.

Treasurer's Report:

Don Regan delivered the Treasurer's Report. The previously distributed Warrant Report and Budget vs Actual Statements were reviewed and a few items explained. Henry Fayne has created a simplified Budget vs. Actual sheet. Jo-Ann Robotti made a motion to accept the Treasurer's Report. Seconded by Susan Binder. All in favor. Unanimously approved.

Committee Reports: (material not covered in the board packet)

Friends of the Library:

The Friends of the Library will be helping with the fundraiser in June. The request for the Charlie Cart has been delayed until the new building is complete.

Director's Report:

Terry said that various staff have been ill causing some scheduling issues.

Facilities Committee:

Don Dunning reported that asbestos and lead testing had been completed. Soil boring and determination of the water level was done the first week of February.

Development and Special Events Committee:

Marianne Carey and Susan Binder have a committee of Friends of the Library and Trustees to plan and execute the June fundraiser. The date of the event is Saturday June 22, 2024 at Ward's Point, Shelter Island. Music will be provided by Eric Carey and Jamie Cogan will cater.

New Business

Budget:

The Board agreed to move \$50,000 from the Operating Account to the Fund for the Future. Motion made by Jody Geist and seconded by Don Dunning. Unanimously passed.

Transfer from Patterson Account:

Terry Lucas presented the 2023 Youth Services Expenses to the Board. The Board voted to transfer \$117,000 from the Patterson Account to the Operating Account to cover those expenses. Motion made by Don Regan and seconded by Tim Sheehan. Unanimously passed.

Old Business

Trustee Position:

The possible candidate to fill the open position was unable to take on the position at this time. Henry Fayne asked the Trustees to think about a person with communication skills and fundraising experience.

Susan Binder made a motion for adjournment.

Meeting adjourned at 7pm.

Respectfully submitted,
Karyn Greenwald