

D R A F T

Shelter Island Public Library Society

Board of Trustees Meeting

October 17, 2022

Minutes of the Meeting

President Jo-Ann Robotti called the meeting to order at 5:04 p.m.

Board Members Present:

Don Dunning, Don Regan, Susan Binder, Tom Hashagen, Phyllis Gates, Jody Geist, Archer Brown, Marie Bishko, Jo-Ann Robotti, Bonnie Berman Stockwell and Henry Fayne

Excused: Linda Kraus, Karyn Greenwald

Also Present:

Library Director Terry Lucas

Secretary's Report

The minutes of the September 12, 2022 meeting of the trustees were corrected as follows: (1) summer meeting time of 6 p.m., not 7 p.m. and (2) Don Regan, not Don Dunning, is willing to serve another term on the board. The corrected minutes were approved on motion by Archer Brown, seconded by Henry Fayne.

Public Expression

None

Correspondence

None

Treasurer's Report

Treasurer Don Regan reviewed the previously distributed Warrant Report as of September 30, the five-page income and expense statement for January through

September, compared to budget, and the month to month comparison – September/August.

He pointed out several areas that exceeded or fell short of projections and answered some questions from board trustees.

On motion by Henry Fayne, duly seconded, the Treasurer's report was unanimously approved.

Committee Reports

Friends of the Library:

Ms. Lucas commented briefly on the Friends August meeting and the October 17 report submitted by the Friends. She announced that the Turkey Plunge will take place Saturday, November 26 at Crescent Beach and the Christmas Craft Fair is scheduled for Saturday, December 10, at the library.

The next meeting will be held on October 21. Ms. Lucas said she may introduce the idea of a pledge from the Friends for the renovation/expansion

Director's Report:

Ms. Lucas commented briefly on her extensive report, referring specifically to the three part-time additions to the staff – Judith Christ , Mary Theinert (who will also work in the Children's Room) and Sara Mundy. Ms. Lucas is planning on a staff development day in November or December.

Among other items, she referred to an ongoing plumbing problem with the main floor bathroom; both Gene Shepherd and the plumber are working on it.

She mentioned the favorable vote on the library's projected budget and noted that Stars Café had donated breakfast for all the poll workers. It was agreed later in the meeting that several businesses had been supportive of the library throughout the year and should be recognized and thanked in a future newsletter.

Ms. Lucas said that the Book and Author Luncheon at the Ram's Head Inn had been very successful and Jody Geist was thanked for organizing the luncheon and inviting the speaker, Ken Auletta, who was well received.

In answer to a question, Ms. Lucas said the library would host a book sale on November 26 from 11 a.m. to 3 p.m. She also announced that an SCLS seminar on Roberts Rules of Order would be held and recorded soon. As of January, 2023, library trustees will be required to complete 3 hours of training annually. The recording of this seminar may be viewed after January 1 and is one option to count towards this requirement. Other options will emerge over the course of next year.

Planning Committee: In Ms. Greenwald's absence, Ms. Lucas reported that contract negotiations with Park East were complete and the next steps would be obtaining their estimated cost of the renovation. She noted that to date the comments about the renovation had been very positive.

The board acknowledged, however, that there will be some negative community reactions when the total cost of the project is available. It was noted that the bond vote in June has to be for the entire amount of the renovation/expansion and that only pledges of support to offset the cost can be obtained legally in advance. Board members commented that reactions may also be influenced by the state of the Island's economy at that time, not to mention the national economic situation.

New Business

Resources Sharing Guide: On motion by Phyllis Gates, seconded by Don Regan, the proposed guide was unanimously approved.

Annual Meeting dates: The meeting was announced for January 21, 2023 at 10 a.m. in the library.

Nominating Committee: Ms. Robotti announced that there was one vacancy on the board to be filled for the coming year. The trustees agreed that a person with fundraising and/or development background would be a desirable fit. Suggestions for possible candidates should be sent to Ms. Robotti.

Cyber liability insurance: Ms. Lucas reported she had consulted with staff member, Jeremy Stanzione, and other library colleagues and was recommending that this insurance not be renewed. There are already three back-up systems in

place and the current coverage has doubled its rates for the coming year. There was no board disagreement with the recommendation.

Old Business

None

Adjournment

On motion by Henry Fayne, the meeting was adjourned at 5:58 p.m.

Submitted by Archer Brown, secretary pro tem