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**SHELTER ISLAND PUBLIC LIBRARY** *Serving the Shelter Island Community Since 1885*

**Shelter Island Public Library  
Board of Trustees Meeting  
February 8, 2021  
Minutes of the Meeting**

Jo-Ann Robotti called the meeting to order turning over the chair to Judy Hole-Suratt at 7:01pm. Zoom meeting format. Meeting recorded.

**Board Members Present:**

Linda Kraus, Judy Hole-Suratt, Julia Brennan, Tom Hashagen, Jody Geist, Jo-Ann Robotti, Phyllis Gates, Don Regan, Susan Binder, Don Dunning, Henry Fayne, Bonnie Berman Stockwell, Karyn Ginsberg Greenwald

**Also Attending:**

Terry Lucas, Christopher Sepp, Todd Harvey

**Secretary's Report:**

Phyllis Gates moved to approve the minutes of the meeting from January 11, 2021. Seconded by Don Regan. Unanimously approved.

**Feasibility Study:**

Terry Lucas introduced Christopher Sepp and Todd Harvey from Beatty Harvey Coco Architects. The three previously distributed drawings were presented and discussed in a slide show. Discussion included the impact of the COVID pandemic on the effect of libraries in the future and how this will influence planning.

Julia Brennan stated it is worth having a conversation with the Planning Committee regarding what our next steps will be. Julia will schedule a zoom meeting with the planning committee.

Christopher Sepp and Todd Harvey left the meeting at 7:54pm.

**Public Expression:**

None

**Correspondence:**

None

**Treasurer's Report:**

Don Regan delivered the Treasurer's report. The previously distributed warrant report and profit and loss statements were reviewed and a few items explained. Tom Hashagen moved to accept the warrant report and profit and loss statements. Seconded by Jody Geist. Unanimously approved.

Terry Lucas explained to new board members the Patterson Account. There is no use of the principle and the use of the dividends is for youth services.

Terry stated she would email the trustees a list of the 2020 Children's expenses. Phyllis Gates made a motion to transfer \$95,000 from the Patterson Account to fund Youth expenses for 2020. Seconded by Don Regan. Unanimously approved

**Committee Reports (material not covered in board packet):**

**Friends:** Terry Lucas reported that the Friends asked the Library trustees and staff to put together a "wish list". Jocelyn and Terry will work together to compile a list.

**Directors Report:** The director's report was previously prepared and distributed. Terry reported the library continues with curbside pick up.

**New Business:**

New check signatories were appointed. Phyllis Gates, Jo-Ann Robotti, Donald Dunning, Donald Regan, Susan Binder, Bonnie Berman Stockwell.

Terry Lucas asked the trustees to compose and or update their biographies for the library web site. Jeremy suggested a picture to accompany each biography.

The list of library committees and each included member was sent to every trustee. It is encouraged for each committee to arrange to meet via zoom to set up goals and objectives for presentation at the March 8, 2021 meeting.

Trustee Training February 16, & 18 at 5pm via zoom. Terry will send out a zoom link to each trustee.

Jody Geist moved to set the date for the library budget vote for 10/30/2021. Seconded by Judy Hole-Surratt. Unanimously approved

**Old Business:**

The shed installation in the back of the library is behind schedule due to weather. It will be completed as soon as possible.

**Adjournment:**

Tom Hashagen made a motion to adjourn. Jody Geist seconded. Unanimously approved

**Meeting adjourned at 8:38pm.**

Respectfully submitted,

Linda Kraus  
Secretary