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SHELTER ISLAND PUBLIC LIBRARY *Serving the Shelter Island Community Since 1885*

**Shelter Island Public Library Society
Board of Trustees Meeting
April 11, 2022
Minutes of the Meeting**

Jody Geist called the meeting to order at 7:04pm.

Members Present:

Jody Geist, Susan Binder, Henry Fayne, Phyllis Gates, Archer Brown, Linda Kraus, Bonnie Berman Stockwell, Don Dunning, and Karyn Ginsberg Greenwald, in person. Marie Bishko via Zoom.

Also Attending: Terry Lucas in person, Jeremy Stanzione via zoom

Excused: Don Regan, Tom Hashagen, Jo-Ann Robotti

Secretary's Report:

Henry Fayne made a motion to approve the minutes of the meeting from March 14, 2022. Seconded by Susan Binder. Unanimously passed.

Guest Speaker:

Jeremy Stanzione discussed his role as the IT person for the library. His role includes, but is not limited to, maintaining and updating the library's web site, patron computers, and collaborating with the school. Jeremy expressed his gratitude to the Trustees for all they do for the library staff.

Public Expression:

None

Correspondence:

None

Treasurer's Report:

Henry Fayne delivered the Treasurer's Report. The previously distributed Warrant Report and the Income Statements were reviewed with a few items explained. Phyllis Gates moved to accept the Treasurer's Report. Seconded by Don Dunning. Unanimously passed.

Committee Report: (material not covered in board packet)**Friends of the Library:**

Terry Lucas reported the Friends will be funding the summer reading program and a Lego table. There are three new members on the Friend's board. The group is active and thriving.

Director's Report:

Terry Lucas discussed the exciting conference she attended with over 4,000 other librarians. Terry provided the board with a detailed written report of the programs she attended while there.

Facilities Report:

Don Dunning reported the new HVAC units have been installed by Flanders. Fred Hyatt has pruned and cut trees that needed to be done for the library's insurance carrier. Fred has done this work pro bono. Terry will write him a thank you note. Don has hung the white board in the Youth Services area.

Planning Committee:

Karyn Ginsberg Greenwald reported the Planning Committee has met and Terry Lucas has attended some "listening sessions" in the community. The sessions are part of the process to assess and meet the needs of the community with regards to the proposed expansion.

Terry reported there will be a "listening session" at the library open to the community on April 30. Terry also presented the board with a pamphlet entitled **Help Us Write Our Next Chapter**. This simple pamphlet helps to answer the question as to why renovate or expand. Jody Geist suggested "listening sessions" would be helpful even with small groups i.e. book clubs.

Terry reported she will be emailing the proposed contract from BHC Architects to each library board member for review. Comments are welcomed. Terry also reported that she has received some proposals from construction managers for review.

New Business:

Jody Geist raised the issue of the Book and Author fundraiser. A discussion occurred as to potential authors and their availability. Also discussed was the format of the fundraiser- in person or Zoom, luncheon, or cocktails.

Terry reported the library will be installing the tent around the 3rd week of May. Discussion occurred regarding some potential uses including fundraising opportunities. i.e. wine and cheese tasting, family picnic, Friday Night Dialogue.

Adjournment:

Bonnie Berman Stockwell made a motion to adjourn.
All in favor. Unanimously passed.

Meeting adjourned at 7:54

Respectfully submitted:

Linda Kraus

Secretary