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SHELTER ISLAND PUBLIC LIBRARY *Serving the Shelter Island Community Since 1885*

**Shelter Island Public Library
Board of Trustees Meeting
January 13, 2020
Minutes of the Meeting**

Dave Roggie called the meeting to order at 7:05pm

Board Members Present: Dave Roggie, Don Dunning, Linda Kraus, Bill Martens, Judy Hole Surratt, Julia Brennan, Tom Hashagen, Jo-Ann Robotti, Barbara Groves
Excused: Jody Geist, Mary Faith Westervelt
Also Attending: Terry Lucas

Board President Dave Roggie announced the resignation of Board Member Brett James

Secretary's Report: The minutes of the December 9, 2019 minutes meeting prepared and distributed in advance were approved with minor changes. A motion to approve minutes was made by Jo-Ann Robotti, seconded by Julia Brennan. Unanimously approved.

Public Expression: none

Correspondence: Terry Lucas read correspondence from East End Hospice, SI Historical Society, and two thank you notes from patrons.

Treasurer's Report: Bill Martens delivered the treasurer's report. The previously distributed warrant report was reviewed and a few items explained. The profit and loss statements were presented, reviewed and a few items explained. Tom Hashagen discussed notifying the public that donations given to the library from an IRA may be tax deductible.

Bill Martens reported the investment committee would be meeting next month.

Friends of the Library:

A written report from the Friends was distributed and explained by Terry Lucas.

Facilities:

Don Dunning recommended that the library is in need of an additional shed, possibly larger than the existing shed, for storage. The cost should be approximately \$2,000, installed. There was discussion regarding the possible repair of the old shed.

Don will walk around the building with Julia before the end of the month to point out potential repair needs.

The flag pole will be repaired.

Special Events:

Terry Lucas reported the plans for the appreciation party scheduled for 1/25/2020 Saturday from 5-7pm are in the works.

The Annual meeting will be Saturday 1/25/2020 at 10am.

Thoughts on potential authors who may be available for the Book and Author Luncheon are welcomed. Contact Terry or Jody.

Nominating Committee:

Jo-Ann Robotti presented the Slate of Trustees with Phyllis Gates being the sole new member nominated and Julia Brennan and Judith Hole Suratt being nominated for additional three year terms.

Tom Hashagen moved to accept the slate of the Board of Trustees. Seconded by Don Dunning. Unanimously approved.

There are two open Board of Trustee positions, one for a 3 year term and one for a two year term. Jo-Ann Robotti welcomed suggestions for candidates. Skill sets of facility management, legal and finance are being sought.

Jo-Ann Robotti presented the Slate of Officers:

President - Dave Roggie

Vice President - Judith Hole Suratt

Secretary - Linda Kraus

Treasurer - Bill Martiens

Julia Brennan made a motion to accept the slate. Tom Hashagen seconded. Unanimously approved.

Planning Committee:

Julia Brennan reported a good meeting with the architectural firm. We are hoping to hear from them in early February.

Director's Report:

The director's report was previously prepared and distributed. A few items were reviewed by Terry Lucas. Terry reported the SLED van with Anthony Zutter will be making it's first stop here at Shelter Island on Friday 1/17/2020 at noon. Legislators will be present and all are invited to attend this ribbon cutting ceremony.

New Business:

Terry Lucas directed the Trustees to the Goals and Objectives List attached to the Board Packet and requested Trustees to contact her with any questions.

The review of the 2020 Committee List was tabled until the next meeting.

Terry Lucas left the meeting. Adjournment to Executive Session at 8:05pm

Returned to Public Meeting at 8:08pm

Judy Hole-Surratt made a motion to approve a bonus for Terry Lucas, Library Director. Seconded by Julia Brennan. Unanimously approved.

Meeting Adjourned at 8:10pm.

Respectfully submitted,
Linda Kraus. Secretary